



**U.S. Department of
Transportation**

Office of the Secretary
of Transportation

Memorandum

INFORMATION: Quarterly Federal Personnel and Payroll

Subject: System (FPPS) Migration Update

Date: APR 19 2005

From: A. Thomas Park
Deputy Chief Financial Officer and
Chair, FPPS Steering Committee

Reply to
Attn. of:

To: Heads of Operating Administrations

This memo is to let you know that DOT has successfully migrated to FPPS as of April 3, 2005, for all Operating Administrations except FAA who will complete migration on October 16, 2005. This is a major achievement for DOT and in implementing the President's Management Agenda for e-Government. I would like to take this opportunity to sincerely thank you and your staff for all of the hard work and dedication to help ensure the success of this project. Your commitment to this initiative has been a key factor to its success.

In addition to this major achievement, other accomplishments since the last memo include:

- Successful completion of parallel testing in preparation for the April 3 migration.
- The issuance of four Broadcast Messages to all migrating employees on:
 - February 25 to notify them about FPPS migration,
 - March 15 to provide them information on the FPPS Leave and Earnings Statement,
 - April 1 to provide a list of frequently asked questions (FAQ) on FPPS pay differences, and
 - April 8 to update the FAQ list with additional differences identified in the final payroll reconciliation.

These messages may be viewed at the DOT FPPS website,
<http://payroll.dot.gov/cups/html/fppshome.html>.

The focus of the FPPS Project Team is now shifting to support the FAA migration scheduled for October 2005. Key tasks that have been completed or are in progress are as follows:

- Major FAA HR/Payroll functional business processes have been defined and documented.
- FAA Interfaces requirements have been identified.

- A detailed planning meeting scheduled for May 3-5, 2005, in Washington, DC to review and evaluate project tasks and schedule based on lessons learned.
- FAA training sessions scheduled for April through July 2005.
- Preparations underway and strategies are being defined for system testing.

We will continue to keep you advised of project progress through your Administration's Communication Liaison. If you have questions, please contact Ms. Yadira Bermea, FPPS Program Manager, x65020.